

Appendix 1

Terms of Reference for Shadow Strategic Policy and Resources Committee

Role

The Shadow Strategic Policy & Resources Committee will take decisions or make recommendations in relation to budgets, post 2015 governance arrangements, organisational development and design, corporate planning and performance processes.

Governance

The Shadow Strategic Policy and Resources Committee shall be responsible to the Council for the matters described below:-

- *Commence organisation development and design work including new temporary and future organisational structures.*
- *Identify and design the preferred governance model for the new council (including the number, size and role of committees and area working groups, a method for filling positions of responsibility and the allocation of Special Responsibility Allowance).*
- *Develop governance frameworks (including the Standing Orders, Scheme of Delegation and the Constitution).*
- *Develop process for dealing with current and future contracts*
- *Consider initial service budget estimates.*
- *Submit Equality Scheme to Equality Commission*
- *Develop a corporate and business plan for the new Council.*
- *Agree budget for the new council and strike the rate for 2015-16.*
- *Agree a medium term financial plan and capital programme for the new Council.*
- *Prepare for the performance management of transferring functions (to include planning, regeneration, and service standards) and to take account of future community planning needs.*
- *Agree branding and signage for the new Council.*
- *Appoint staff as appropriate.*
- *Build member and officer capacity in preparation for new functions*
- *Commence the winding up process of the existing Council.*

Review

The Terms of Reference will be reviewed periodically throughout the shadow period and updated as and when required.